

## **MAR Charitable Foundation Disaster Grant Procedures**



### **Overview:**

The MAR Charitable Foundation shall consider making grants for the temporary relief of victims of disasters caused by weather, fires, or other similar large-scale events as determined by the Trustees. Grant awards are made only to 501c3 organizations and not to individuals.

### **Criteria:**

- Requests are considered from in-state 501c3 organizations.
- Out of state requests may be considered but will be more carefully scrutinized.
- Out-of-country disaster requests will not be considered.
- Requests for grants to individuals will not be considered.
- Supporting information from the 501c3 organization should include damage assessment, number of victims affected, and immediate needs of victims.

### **Request Format:**

- All requests shall be in writing.
- Requests must be accompanied by written information on immediate needs.
- Exact monetary needs to address disaster/crisis may be requested.

### **Review/Disbursement Process:**

- Review of request will occur if it has met criteria.
- Foundation will meet via teleconference or in person at earliest possible time after request is received.
- Disaster grant requests will be discussed on an individual basis.
- Trustees shall specify exact amount of the award.
- As soon as possible, MAR staff will produce check in the amount approved and disburse the funds.
- No funds shall be expended without a majority vote of the Trustees.